

TERMS AND CONDITIONS



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This contract will serve as an agreement between A-ISAC and your company for Sponsorship at the 2019 A-ISAC Annual Summit to be held 30 October - 01 November 2019. An authorized agent of your company acknowledges and accepts the following terms and conditions of this contract by completing the Sponsorship Registration on the A-ISAC web site and indicating the specific Sponsorship Type and Level requested (outlined on the sponsor prospectus).

Sponsorship Level _____

ACCEPTANCE

Sponsorship slots are available on a first come, first serve basis. Acceptance of a Sponsorship request by A-ISAC is based upon sponsorship level and slot availability at time of receipt of the completed web site registration process.

SCOPE

Sponsor participation does not convey A-ISAC's approval, endorsement, certification, acceptance or referral of any product or service of the Sponsor.

PAYMENT

The following payment conditions apply:

- Platinum \$10,000 deposits are due by 27 August 2019.
- Full payment for the conference is due 15 September 2019. Non-payment will result in a forfeit of slot.
- Any sponsorship booked after 15 September 2019 must be paid within one (1) week of invoice.
- Once the completed web-site registration has been received by A-ISAC, the POC listed will receive an invoice via email.
- If payment is not received by the applicable due date, fees will be subject to a 3% late fee.
- A-ISAC reserves the right to release the sponsorship if payment is not made by due dates listed here; this includes but is not limited to:
 - Sponsor will not be able to attend the Summit
 - Sponsor Information may not be included on promotional materials and/or final agenda
 - Sponsor will not receive attendee lists

If paying by check, please mail to:

Aviation ISAC
348 Thompson Creek Mall, Suite 338
Stevensville, MD 21666-2500

CANCELLATIONS

Cancellations are strongly discouraged due to the impact on Summit programming and will only be considered on a case by case scenario. Any requests for cancellation must be received via email to at summit@a-isac.com. Cancellations received prior to 27 August 2019 will receive a 50% refund of the amount paid. There will be no refunds issued for cancellations received on or after 27 August 2019.

REGISTRATION AND SPONSOR REPRESENTATIVE PASSES

Sponsors receive only the amount of Summit passes allotted to the appropriate Sponsorship on the Sponsor Prospectus. Availability of additional vendor passes for purchase will be announced 30-45 days prior to the event.

CONFIDENTIAL INFORMATION

A-ISAC and Sponsor, on behalf of themselves and their respective agents and employees, agree not to use or disclose at any time any confidential information of the other, except as may be authorized in writing by the other.

LIABILITY AND INDEMNITY

Sponsor agrees to assume sole responsibility and liability for all damages and injuries arising out of, resulting from, or in any manner connected with its exhibit (including installation and dismantling) that may be suffered by (a) Sponsor and his employees and representatives (b) other Sponsors and their employees or representatives, (c) Summit participants, guests or visitors, (d) the hotel and the owners, employees and representatives thereof and (e) any other persons lawfully on or about the Summit premises. Sponsor agrees to indemnify and hold harmless A-ISAC, its members, directors, officers, employees, agents, affiliates, successors and assigns, from and against any and all liabilities, obligations, losses, damages, penalties, actions, judgments, suits, costs, expenses, including reasonable attorneys' fees, or disbursements of any kind or nature whatsoever, which may be imposed on, incurred by or asserted against A-ISAC in any way relating to or arising out of this Agreement and/or Sponsor's use of exhibit booths at the Exposition. The Sponsor further agrees to obtain, maintain and pay for general insurance coverage in amounts sufficient to insure against liability assumed.

INSTALLATION AND REMOVAL

No installation work will be permitted after the opening of the Summit without consent of A-ISAC. All exhibits shall be operational throughout the entirety of the Summit(s). Thereafter, packing and removal shall be done as quickly as possible. Sponsors shall not deface or harm the property in which the exhibits are housed. Nothing shall be tacked, nailed or screwed to walls, floors, columns or other parts of the hotel without the permission of A-ISAC and the hotel. **All trash must be removed from your exhibit before departing this event or you will be subject to applicable hotel trash removal fees.**

STORAGE, HANDLING, AND ON-SITE FEES

Storage and handling arrangements should be made through designated facilities at the appropriate hotel(s). Additional onsite charges may include but are not limited to shipping/handling fees, electrical fees, audio/visual fees, and other rental fees.

USE AND CARE OF EXHIBIT SPACE

No part of an exhibit shall obstruct the view of adjacent booths. Exhibits shall not be unduly noisy, glaring or otherwise objectionable. Audio-visual and other sound effects will be permitted only where and when they do not interfere with activities in adjacent booths. The Sponsor shall maintain his exhibit in good order at his own expense.

SUBLETTING SPACE

Sponsors may not sublet or assign any part of their booth space, nor advertise or display goods or services other than their own, except with the express written approval of the A-ISAC. Please contact summit@a-isac.com if you have a circumstance where you feel a shared Sponsorship is appropriate.

SOCIAL FUNCTIONS

All sponsor events must be approved in advance. Sponsors are welcome to partner with A-ISAC on specific defined events (see the Sponsorship Opportunities link for Non-Exhibit options) and/or request events outside of the official Summit functions (such as immediately prior to or after the Summit, etc.). Please contact summit@a-isac.com to request approval. If there is any unapproved Sponsor Event held before, during, or after any part of the Summit the sponsor will be invoiced for the appropriate sponsorship level posted on the prospectus.

SECURITY

Sponsors shall exercise reasonable care for the protection of their materials and display in the designated hotel sponsor hall and/ or concourse. A-ISAC officers, directors, members and staff are not responsible for the safety of the property or the sponsor, his agents or employees, or harm or damage to such persons resulting from theft, fire, accident or any other cause. Sponsor is required to provide all insurance and/or policy riders necessary to cover all exhibits.

CANCELLATION OR RELOCATION OF SUMMIT

If A-ISAC fails to hold its Summit as herein provided, or fails to furnish Sponsor space as stated herein, including circumstances of Force Majeure, it shall refund to Sponsor any charges paid hereunder. Such refund shall be accepted by Sponsor in full settlement of any loss or damage suffered or claimed by Sponsor.

CODE OF CONDUCT

The Aviation ISAC takes aggressive sales behavior very seriously. We DO NOT ALLOW vendors or sponsors to apply hard sales tactics to our attendees. If we receive word that a vendor or sponsor is acting aggressively toward any attendee or A-ISAC staff person that company will be asked to leave the Summit immediately and will not be allowed to participate in future A-ISAC activities.

A-ISAC is dedicated to providing a harassment-free event experience for everyone, regardless of gender, gender identity and expression, age, sexual orientation, disability, physical appearance, body size, race, ethnicity, religion (or lack thereof), or technology choices. This policy is in effect for all A-ISAC events, including but not limited to, our Summits, Workshops, Member Meetings, and Trainings. We do not tolerate harassment in any form. Event participants violating this policy may be expelled without a refund from the event,

and future events, at the discretion of the A-ISAC. Any violation of this policy should be brought to the attention of an A-ISAC staff member immediately.

A sponsor may not use or reference a competitor's product in a demonstration or any type of comparisons. No sponsor shall display any product that A-ISAC, in its sole discretion, deems to infringe on another sponsor's U.S. intellectual property rights (including patent, trademark, trade dress or copyright).

VIOLATIONS

The sponsor shall be bound by the rules and regulations set forth herein, and by such additional rules and regulations which may be established by A-ISAC, the HOTEL, or Professional Development Group II, Inc. (third party planner for A-ISAC). A-ISAC shall have the power to adopt and enforce all rules and regulations, and their decision on these matters will be final. All matters and questions not covered by the regulations shall be subject to the final judgment and decision of A-ISAC. Any violation by the sponsor of any of the terms and conditions herein shall subject sponsor to sanctions, including but not limited to the cancellation of The Agreement to occupy booth space and to forfeiture of any monies paid on account thereof. Upon due notice of such cancellation, A-ISAC shall have the right to take possession of the exhibitor's booth, remove all persons and properties of the sponsor and hold the sponsor accountable for all risks and expenses incurred in such removal. In no event shall there be any obligation on the part of A-ISAC to return any funds paid by the exhibitor.

Accepted For and On Behalf of:

SPONSOR

Signature: _____

Name: _____

Title: _____

Date: _____

A-ISAC

Signature: _____

Name: _____

Title: _____

Date: _____