

# AGENDA

## Sunday, February 19, 2012

12:30-1:00pm	Workshop Registration
1:00-5:00pm <i>*Additional Fee*</i>	<b>P-Card Basics Pre-Conference Workshop: Let's Get Down to Basics</b> <i>Stephen Wiggs, CPCP, University of Illinois</i>
3:00-6:00pm	Exhibitor Registration & Setup
4:00-6:00pm	General Conference Registration
5:30-7:00pm	Opening Reception

## Monday, February 20, 2012

7:00-8:00am	Registration, Continental Breakfast & Exhibits Open	
8:00-8:30am	Opening General Remarks: Jason Beard, Professional Development Group, II	
8:30-9:30am	<b>One Step Forward, Two Steps Back? A Look at Emerging Card Trends and the Effect of the Durbin Amendment</b> <i>David Peterson, i7strategies</i>	
9:30-10:00am	Networking Break	
10:00-11:00am	<b>Profile of a P-Card Abuser</b> <i>Marty Newman, University of Maryland</i>	<b>100% Auditing = 100% Compliance??</b> <i>Susan Gabriel, Broward College</i>
11:00-11:15am	Transition Break	
11:15am-12:15pm	<b>Evolution of a P-Card Program</b> <i>Helen Kubiak, CPCP, Lone Star College System</i>	<b>Georgetown Travel Online (GTO)</b> <i>Andrew Henley, Georgetown University</i>
12:15-1:15pm	Luncheon	
1:15-2:15pm	<b>Oh the Forms of it All</b> <i>Marty Newman, University of Maryland</i>	<b>Integrating Your P-Card Application with On-line Training</b> <i>Dolores Hildebrand, CPCP, University of Virginia</i> <i>Carrie McGowan, CPCP, Purchasing Card Administration</i>
2:15-2:30pm	Transition Break	
2:30-3:30pm	<b>Disaster Readiness: Is Your Card Program Prepared?</b> <i>Tracey Eades-Mickle, Florida International University</i>	<b>Internally Monitoring Your P-Card Program</b> <i>Andrew Henley, Georgetown University</i>
3:30-4:00pm	Networking Break	
4:00-5:00pm	<b>Interactive Panel Discussion - Sponsored Research and Other Highly Restricted Fund Sources</b> <i>Andrew Henley, Georgetown University; Marty Newman, University of Maryland; Denise O'Brien, Michigan State University</i>	

## Tuesday, February 21, 2012

8:00-9:00am	Continental Breakfast & Exhibits Open	
9:00-9:15am	Opening General Remarks: Jason Beard, Professional Development Group, II	
9:15-10:00am	<b>Benchmarking Survey</b> <i>Denise O'Brien, Michigan State University; Darren Muise, VISA</i>	
10:00-10:30am	Networking Break	
10:30-11:30am	<b>How I Learned to Stop Worrying and Love SciQuest</b> <i>Lesley Lackore, CPCP, Iowa State University</i>	<b>Virtual Card Accounts</b> <i>Paul Fambrini, Citi</i>
11:30am-12:30pm	Luncheon	
12:30-1:30pm	<b>How Do I Pay Thee- Let Me Count the Ways</b> <i>Lesley Lackore, CPCP, Iowa State University</i>	<b>Declining Balance Cards - A Card Solution for the Infrequent Traveler</b> <i>Helen Kubiak, CPCP, Lone Star College System</i>
1:30-1:45pm	Transition Break	
1:45-2:45pm	<b>Implementation, Ready, Set, Go – Implementation of a New P-Card Program</b> <i>Danelle Watson, Messiah College</i>	<b>Training on Blackboard - It's Not Chalk &amp; Erasers Anymore!</b> <i>Linda Golden, Ferris State University</i>
2:45-3:15pm	Networking Break - Exhibit Hall Closes	
3:15-4:15pm	<b>Departmental Card 101: Implementing and Maintaining a One Card Solution</b> <i>Tracey Eades-Mickle, Florida International University</i>	<b>1099K Reporting Year One, TIPRA 3% Withholding and General Tax Data Review</b> <i>Susan Gabriel, Broward College; Darren Muise, VISA</i>

## Wednesday, February 22, 2012

8:00-9:00am	Breakfast & Exhibits Open	
9:00-9:15am	Closing Remarks: Jason Beard, Professional Development Group, II	
9:15-10:45am	<b>Last But Not Least Roundtable Discussion</b> <i>Stephen Wiggs, CPCP, University of Illinois</i>	
<i>*Agenda is subject to change. Please visit <a href="http://www.prodev.com">www.prodev.com</a> for an up-to-date agenda.</i>	<i>Conference Concludes</i>	